



**All applicants must apply at [www.governmentjobs.com/careers/michigan](http://www.governmentjobs.com/careers/michigan)**

This position is working for the State of Michigan Department of Health & Human Services Division of Environmental Health (DEH). DEH serves to educate the people of Michigan and mitigate exposures to harmful contaminants in drinking water, air, and food. We are expanding our division to better serve the people of Michigan. Get a job where you can make a difference - join our team!

**Title:** Health Statistics Surveillance Unit Manager (Epidemiologist Manager-14)

**Salary:** \$34.35 - \$49.58 Hourly/Posted Thru: 12-10-21

**Work Location:** Lansing, MI with the possibility of working remote - Must reside in Michigan 6 weeks after hire date

**Type:** Full Time/40 Hours per week

**Purpose:** This position is the unit manager for the Health Statistics Surveillance Unit. The employee functions as a first-line professional manager of professional positions in a complex work area with professional staff who conduct cancer incidence reviews, birth defect reviews, and disease cluster investigations in relation to concerns about environmental hazards. They interface with other units and sections in the department to provide access to and review of disease and injury surveillance data for environmental health investigations. They oversee a staff of epidemiologists. The person in this position works cooperatively with other federal, state, and local health and regulatory agencies. The person in this position interacts with the public, local officials, and legislators via meetings, telephone conversations, emails, and field visits, responding to community health concerns and providing information to protect public health. This position requires knowledge of MDHHS policies and procedures and advanced knowledge of epidemiological and statistical methods. This position ensures that the best available science is applied to sample design, data collection, data analysis, and technical report writing to investigate human exposures to chemical contamination in Michigan. This unit can also provide skilled professional epidemiological surge capacity for other divisions in the bureau in the event of public health emergencies such as COVID-19. This role is critical to preserving the health, safety, and welfare of the residents of Michigan.

**Duties and Responsibilities:**

- Manage and coordinate the team conducting epidemiological investigations and data analysis to collaboratively support public health investigations in the Division.

- Build and maintain professional relationships with other units/sections/divisions within MDHHS, local health departments, state and federal agencies, and other local entities as needed, to enhance implementation of environmental public health actions at a community level.
- Track and evaluate epidemiological activities by critical variables that meet reporting requirements associated with responding to internal or external audits, federal or state cost recovery requests, responding to Freedom of Information Act requests, responding to administrations, responding to legislature requests through DHHS legislative liaison, responding to local public health, and responding to DHHS management.
- Provide additional support to the Department of Health and Human Services as requested, including hiring of staff.

### **Qualifications/Requirements**

**Education:** Possession of a master's degree in epidemiology or public health with a minimum of 8 semester (12 term) graduate-level hours in epidemiology and biostatistics courses.

**Experience:** Four years of professional experience equivalent to an Epidemiologist, including three years equivalent to an Epidemiologist P11, two years equivalent to an Epidemiologist 12, or one year equivalent to an Epidemiologist Manager 13 or Epidemiologist Specialist 13.

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